

## **Minutes of the LifeRing Board of Directors Meeting: November 8, 2015**

It was determined that a quorum of board members was present, and the meeting was called to order by Board Chair Byron Kerr at Noon PST. The other board members present were: Dan Carrigan, Mahala Kephart, Emily Marcus, Tim Reith, Njon Weinroth, Craig Whalley, and Carola Ziermann. Executive Director Robert Stump was also present.

### **Consent Agenda**

It consisted of the October Minutes, the September Treasurer's Report, and two additional documents listing face-to-face meetings as of November, and income statistics for 2010 through 2015 (to date). It was moved, seconded, and carried unanimously to accept the Consent Agenda as submitted.

### **Committee Reports**

#### **Revenue**

The end-of-year appeal letter was drafted and copies of it will be sent after some final edits.

Grant proposals were discussed. It was recommended to submit to Kaiser first, followed by submissions at the regional level after review by this committee. The Kaiser proposal will serve as a non-specific example. Further discussion will be at committee level.

#### **Member Support**

The regional report for the Midwest was presented.

#### **Governance Advisory Panel**

Three areas warranting possible attention were given:

- Establishment of a Professional Advisory Board
- Creation of a Project Tracking Framework
- Definition of a Strategic Plan

#### **LifeRing Press and External Outreach**

It was agreed to separate its responsibilities into two committees:

##### **(1) LifeRing Press**

Brochure work continued. Content, cost, purpose, and print quality were discussed.

## **(2) External Outreach**

There were no items to report.

## **Administration**

Responsibility will be assumed for the three items presented by the Governance Advisory Panel.

A new Opening Statement draft will be presented in December.

## **Old Business**

Venue locations are nearing final definition for the 2016 Annual Meeting. John Monterosso, PhD, from the Addiction and Self Control Lab at USC, and Kai MacDonald, MD, Medical Director of Lasting Recovery from UC San Diego, will be featured speakers.

An *ad hoc* committee was formed to address continuing problems with online chat. The current service remains the best option. Financing responsibility for chat will be further discussed at committee level.

## **New Business**

New meetings and area representatives were announced.

Business cards were discussed. A double-sided print option will be pursued to accommodate the Mission Statement.

A summary of the recent survey results will be presented to the BOD in the coming weeks.

The Sacramento website is no longer being managed by the Service Center.

## **Adjournment**

A motion was made to adjourn. It was seconded, and carried unanimously.

The meeting ended at 1:15 PM, PST.

*Submitted by Tim Reith  
LifeRing Board Secretary  
November 29, 2015*