



Board Of Directors Minutes

Sunday, October 12, 2025

Call to Order and Identification of Public Attendees

Chair Sue Betts called the meeting to order at 09:00 AM Pacific Standard Time.

Board Members	Present	Absent
Sue Betts	x	
Bobbi Campbell	x	
Monica Foy	x	
Jonathan Magid	x	
Michael Anderson	x	
Mary Beth O'Connor	x	
Njon Sanders	x	
Lisa Swing-Corney	x	
Ivona Szudelski	x	

Non-Board Members Present:

- Lorraine Hull, Director of Development
- Robert Stump, Operations Manager
- Ewa Conroy, Secretary
- Taresa N.
- Laura M.
- Rafal K.

Approval of Consent Agenda

September 2025 BOD Minutes

Motion: Monica made a motion to approve the September 2025 Minutes as presented.

Lisa and Bobbi seconded.

VOTE: Sue confirmed a unanimous vote to approve the September 2025 Minutes, with Mary Beth O'Connor abstaining.

September 2025 Financial Report

September 2025 Financial Report presented by Robert Stump.

Motions: Bobbi Campbell made a motion to adopt the September 2025 Financial Report as presented.

Michael Anderson seconded.

VOTE: Sue confirmed a unanimous vote to approve the September 2025 Financial report as presented.

New Business

n/a

Ongoing Business

Corrective Action Policy:

Policy created by Njon Sanders, designed to provide structure for handling breaches of LifeRing terms.

Njon reported that the Corrective Action Policy and Whistleblower Policy drafts are complete.

Discussion: Concern raised regarding the lack of a clear path for grievances or complaints.

Sue noted the website's "Contact Us" form provides reporting options but would be beneficial to improve visibility through SEO and structure.

Consensus that reports should go directly to a dedicated committee via a confidential channel rather than through the Service Center.

Motion: Lisa made a motion to adopt the Corrective Action Policy as presented.

Seconded by: Bobbi

Vote:

VOTE: Sue confirmed a unanimous approval to adopt the Corrective Action Policy As presented. Committee implementation to follow.

MCC Charter Committee Mission:

Sue presented the MCC (Membership & Communications Committee) mission and charter, developed per Bylaws §10.4.5.

Discussion on whether committee charters require Board approval or serve as informational updates.

Mary Beth recommended defining all committees clearly for efficiency and transparency.

Consensus to continue defining and publishing committee charters for clarity and accessibility.

Whistleblower Policy

Discussion: Compared Cooley LLP sample policy and LifeRing-specific version prepared by Njon Sanders.

Both Mary Beth and Njon agreed Cooley's version was unsuitable for nonprofits.

Sue thanked Njon for tailoring the policy.

Action: Tabled for further review and discussion at the next meeting.

Document Retention Policy

Mary Beth presented a draft from Cooley LLP.

Needs revision to fit LifeRing's structure and legal requirements.

Discussion focused on balancing document preservation with data management and compliance.

Action: Board will review policy and continue discussion in Executive Session.

Team Reports

Treasurer's Report

Presenter: Monica Foy

Provided an in-depth presentation titled "Financial Statements Demystified."

Covered Statement of Activity (P&L) and Statement of Financial Position (Balance Sheet).

September 2025 financials show a net deficit of \$1,979.28, due primarily to higher expenses.

Assets total \$183,911.23, liabilities \$1,069.34, indicating healthy reserves.

Mary Beth suggested exploring investment options (e.g., CDs) for excess funds.

Action: Discussion to occur in the next Executive Session.

990 Tax Filing Update

Monica reported LifeRing will begin filing Form 990 (full version) starting with FY2025 to enhance transparency and grant eligibility.

Related compliance policies (Whistleblower, Document Retention) are part of this transition.

Online Meeting Convener Recruiter

Robert announced the new position of Online Convener Recruiter under Bylaws §10.4.10.2.

Taresa has been appointed to this position. She will identify, screen, and refer potential conveners and co-conveners for online meetings.

Development Report:

Presenter: Lorraine Hull

Donorbox: Donations increased overall, but new donors down by 50%.

Grants: Applications in progress for:

Atkinson Foundation (CA)

Colorado Health Foundation (CO)

Ridgecliff Foundation (OH)

Instrumental Database System: Recently implemented; improving efficiency.

Fundraising Calendar: Weekly FMC meetings to begin Oct. 30 leading into Giving Tuesday.

Board Engagement: Began monthly “Cultivating a Culture of Philanthropy” exercise encouraging Board advocacy and outreach.

Team Status Reports:

Sue highlighted inclusion of The Liver Spot as a new sub-workgroup within the LifeRing Team Status Report noting work with Michael to grow it as an open door for new contacts/referrals.

Encouraged Board to review and coordinate cross-team projects.

Upcoming Town Hall

Sue announces a LifeRing Town Hall to be scheduled for October 30, 2025 at 5 PM.

Board members were encouraged to attend and support the event.

Motion to proceed: Approved by consensus.

Adjournment of Board of Directors Meeting

Sue made a motion to adjourn the Board of Directors Meeting at 10:30 a.m. Pacific.

Lisa seconded the motion.

VOTE: Sue confirmed a unanimous vote to adjourn the September 2025 BOD Meeting.

Public Forum

The meeting was opened to the public for comments, with a two-minute limit per person.

Laura M. Praised the meeting and expressed appreciation of the financial presentation. Seeking public access to committee definitions and team reports for volunteer engagement.

Taresa N. Suggested defining “micro-project” volunteer roles for more efficient onboarding of new helpers. Mentioned ongoing Tech Committee work on:

CRM research and text integration and evaluation of asynchronous communication platforms (Slack, Discord, Google Chat).

Executive Session

- LifeRing | Alliance – Introduction
- Articles of Incorporation | [LifeRing Address](#) – Ongoing
- Trademark Infringement – Ongoing
- International Relations – Ongoing
- Funding Request | AASLD The Liver Meeting – Approved
- Document Retention – Ongoing